

Digital Signature Certificate Subscription Form

Class of Certificate

Class 2

Class 3

Type of Certificate

Individual

With
Org Name

Signing

Encryption

Certificate Validity

1 Year

2 Years

Section 1: Subscriber Details

Name*: Designation: Date of Birth*: Gender*: ☐ Male ☐ Female

Address (Residential address in case of Individual or Organization address in case of DSC with ORG)

Organisation Name*: Door No/Building Name*: Road/ Street/ Post Office*: Town/ City/ District*: State/ Union Territory*: Country*: PIN Code*: Telephone Number* (with STD Code): Mobile Number*: Email id*:

* Self Attested Photo

Section 2: Identity Proof Details

Photo Identity Proof*

Identity Proof Name

(Eg: Pan Card, DL, Passport, ...)

Identity Proof Number

Address Proof*

Address Proof Name

(Eg: Passport, DL, Latest
Telephone Bill, ...)

Note*: Subscriber's signature should appear on the Photo ID Proof.

Section 3: Declaration

I hereby declare that all the information provided on this Subscription Form for the purpose of obtaining a digital certificate is true and correct to the best of my knowledge. I am aware, as a subscriber for a digital signature certificate, the duties and responsibilities are applicable under the IT Act, India and the SafeScript CA's CPS <https://www.safescrypt.com/pdf/cps.pdf>.

Signature of the Subscriber*

Date*: Place*:

Note*: Subscriber has to sign before the Authorised LRA/Partner for Class3 DSC.

Section 4: Authorisation (*only for ORG DSC)

I, _____ acknowledge by my signature, that the Subscriber information in this document is complete and accurate as per our office records. I fully understand that the Subscriber is responsible to transact on the Organisation's behalf and I will ensure timely revocation of Digital Signature Certificate in case the employee leaves the company in future.

Signature & Organisation seal*

For office use only

Attestation By Sify Authorised LRA/Partner(*For Class3 DSC Only)

I hereby declare that the subscriber has personally appeared before me and submitted the original document copies of ID proof. I have verified the same with TRUE COPY.

Signature and Seal *

Date*:

Name*

Note*: Safescrypt at its discretion, will make a telephone call to verify the details of the Subscriber.

SafeScript CA Services brought to you by:

Sify Technologies Limited, 2nd Floor, Tidel Park, #4 Rajiv Gandhi Salai, Taramani, Chennai - 600113. E-Mail: enquiries@safescrypt.com

Partner Name:

Date of Issuance:

City:

Acceptable ID and Address proof for Class-II Cert.

Photo ID	Address Proof (Any One)
PAN CARD	PASSPORT OR DRIVING LICENCE OR VOTER ID OR
DRIVING LICENCE	MOBILE / TELEPHONE BILL / GAS CONNECTION
PASSPORT	PROPERTY TAX RECPT
BANK PASSBOOK WITH PHOTO (WHICH HAS SUBSCRIBER SIGNATURE) ATTESTED BY BANK	AADHAR CARD
	SERVICE TAX / VAT / SALES TAX REGISTRATION
	ELECTRICITY BILL / WATER BILL
	LATEST BANK STATEMENT ATTESTED BY BANKER

Note:

Photo Id : Any other photo id issued by the Central / State Government of India which has the subscriber complete signature is acceptable.

Validity of Address Proof Document: Recent Proof, but not earlier than 3 months in case of Electricity / Mobile / Telephone/ Gas Connection / Bank Statement

Attestation: Both Photo ID and Address proof should be self attested by the subscriber and also get counter attestation by Gazetted officer, Banker or SIFY RA.

Requirement for Class-III Dsc

In addition to above ID and Address Proof Please submit following documents as applicable.

For Limited Companies: Certificate of Incorporation **OR** Memorandum and Article of Association

For Partnership Firm : Partnership Deed

For Proprietorship (any one) Sales Tax/VAT Registration Certificate **OR** Copy of the last two year Income tax return along with proprietor's PAN **OR** Licence to start Factory **OR** Signature Verification Letter of the Proprietor from Banker

For Societies: Certificate of Registration **OR** Memorandum of Associations, Rules, Regulations Byelaws.

Note: Business Registration Document should be attested by a Company Secretary with Seal & Membership No.

Bank Details:

E Filing Solutions

HDFC A/c No. 10937610000218

IFS Code: HDFC0001093

E Filing Solutions

Registration Authority **SIFY** Digital Signature Certificate

15/258, Ground Floor, (Inside Law Book Emporium) Civil Lines, Kanpur – 208001 Phone: 9839607275

Website: www.innovativelawsolutions.com Email : info@innovativelawsolutions.com

Customer Care No. **9838005266**